**Stalking Intervention Service– Specialist Intervention Victim Coordinator (SIVC)**

**Position:** Specialist Intervention Victim Coordinator (SIVC)

**Reports to:** Senior Practitioner -Specialist Intervention Service (SIS)

**Hours:** 22.5 hours per week

**Salary**: £25,155 per annum (pro rata)

**Location:** Virtual – home working with occasional travel (countywide)

**Contract:** 31/03/2026 with possibility of extension

**Purpose**

The Stalking Intervention Service delivers behaviour change interventions to stalking perpetrators whose behaviour has affected ex-intimate partners or victims/survivors outside this context.

The SIVC role is integral to the SIS, ensuring that victims/survivors of stalking are fully supported alongside behaviour change work with perpetrators.

**Job Description**

**Responsibilities**

The post holder will:

* Contribute to ongoing assessment and monitor risk to victims/survivors of clients engaging with SIS interventions.
* Contribute to SIS Case Management meetings, ensuring pertinent risk information is shared to effectively safeguard victims/survivors.
* Be the conduit between the SIPs, Specialist Treatment Management Consultant and the ISACs/police.
* Work closely with Essex Stalking Intervention Panel (ESIP) – Essex Police - and relevant partner agencies, including commissioned domestic abuse support, and Independent Domestic Violence Advisors (IDVA)/Independent Stalking Advocacy Caseworker (ISAC) services.
* Hold a small caseload and directly support victims/survivors if they are closed to commissioned domestic abuse/ISAC services.
* Undertake SASH assessments and safety planning on cases closed to ISAC services, taking appropriate action as required.
* Represent The Change Project and SIS at multi-agency meetings/forums as required.
* Attend monthly ESIP meetings as required.
* Review Screening Assessment for Stalking and Harassment (SASH) information provided by ISACs, ensuring information is inputted on The Change Project’s case management system (Pandora) in a timely way.
* Complete safeguarding referrals – including Multi Agency Risk Assessment Conference (MARAC); Children’s Social Care (CSC); Adults Social Care (ASC) as required.
* Provide verbal/written reports to the SIS Senior Practitioner as required.
* Attend monthly team meetings.
* Attend monthly Clinical Supervision and training as required.
* Seek the views of victims/survivors to develop service delivery.
* Any other duties as required by your line manager.
* Promote SIS and build strong relationships with partner agencies and stakeholders.

**Recording and reporting**

* Maintain accurate, timely and confidential records of all work undertaken on The Change Project case management system (Pandora).
* Ensure that case files and records are accurate and complete and are kept in compliance with GDPR requirements.
* Comply with the data protection and information sharing protocols that The Change Project has agreed to.
* Provide quarterly data to SIS Senior Practitioner as part of contract management and oversight.

**General**

* Hold a full driving license, have access to a car and be able to travel as required.
* Remain up-to-date and compliant with all relevant legislation connected to your work, including policies and professional codes of conduct and practice guidance in order to uphold standards of best practice.
* Act with integrity and respect when interacting with clients, employees, agencies and individuals.
* Contribute to reviews of the service that reflect input, output and outcome monitoring.
* Contribute to effective communication across the team.

**Person Specification**

The post holder will have;

**Experience**

* A minimum of 3 years’ experience of working with victims/survivors of domestic abuse and stalking.
* Experience of multi-agency work and building effective partner relationships.
* Prioritising and managing own workload.
* Undertaking and reviewing risk assessments, including DASH/SASH.
* Safety planning.

**Knowledge and Understanding**

* An excellent understanding of domestic abuse and stalking, and the impact on victims/survivors, including children.
* Comprehensive understanding of risk management and safety planning in the context of stalking and domestic abuse, and safeguarding.
* An understanding of public protection arrangements, the provision of policing, child protection, health and social care, housing support and of multi-agency/partnership working.
* An understanding of multi-agency partnerships and legalities of information sharing including in domestic abuse/stalking cases and domestic abuse interventions.
* A sound awareness of the Domestic Abuse Act 2021 and legislative changes in this context.

**Skills and abilities**

* Impartial stance to enable negotiation and mediate between services.
* Strong organisational and communication skills both in person and in writing.
* Competent IT skills, including use of Microsoft Office and MS Teams.
* Ability to be self-motivated, work on own initiative and as part of a team.
* Confidence in crisis management, and the ability to deal with stressful and difficult situations.
* Excellent interpersonal skills.
* Excellent networking skills and the ability to develop strong working relationships with other agencies.

**Values and Ethos**

* Working to eliminate Violence Against Women and Girls (VAWG).
* Belief in perpetrator behaviour change.
* Commitment to anti-discriminatory working practice.
* Commitment and investment in the values and ethos of The Change Project.
* Commitment to continuous professional development.
* An awareness of the impact of their behaviour on others and adapts behaviour where appropriate.
* Shows flexibility and works with collective decisions.